

REQUEST FOR TRANSFER FROM THE RESERVE FUND

(Must be in triplicate)

Date: _____

WAYS & MEANS COMMITTEE
Town of Greenfield
Greenfield, MA 01301

Ways & Means Committee Members:

Request is hereby made for the following transfer from the RESERVE FUND in accordance with Chapter 40, Section 6, of the Massachusetts General Laws:

1. Amount Requested: \$ _____

2. To be transferred to: _____

3. Present balance in said Appropriation: \$ _____

4. The amount requested will be used for: _____

5. The expenditure is extraordinary and/or unforeseen for the following reasons: _____

Mayor or Department Head

Date of approval _____

Transfer voted in the sum of \$ _____

Date of disapproval _____

Secretary of the Ways & Means Committee